

## **OPENING**

Chairman Merritt brought the meeting to order at 6:00 p.m. welcoming all in attendance and led the Pledge of Allegiance.

## **PRESENT**

Chairman Harold Merritt  
Mayor Marty Lisonbee  
Board Member Ross Gregerson  
Board Member Neil Duncan

Town Recorder Michelle Kinney  
Finance Director Ben Billingsley

## **ABSENT**

Denny Bass

### **1. Consumer Confidence Report- Dale Harris**

Dale mentions the state sets up the sampling schedule based on the quality of water and issues that have been identified in the past. Certain samples are done every few years. Quarterly samples are done on Well 59 because it's a new start up. Once they have a good baseline for Well 59 the sampling schedule will be modified. Dale went through the 2020 Update training with IPS recently. In 2020 the criteria will be more stringent.

Chairman Merritt asks for an update from Dale on road repairs. Dale mentions that he will get 28 square feet of cold patch for \$500.

Dale mentions that 58 blue stake requests came in today. Blue Stakes is taking a considerable amount of time with amount of work being done near the highway. Board Member Gregerson asks about the telemetry issues. Dale mentions the pumps are not clicking on. Dale would like to get the pumps automated so he can turn pumps on and off from a laptop.

### **Report from Rod-**

Chairman Merritt asks if there has been any movement on the Gooseberry project. Rod mentions they have been in contact about the agreement and finding the optimal site for the tank. Rod is coordinating surveying to verify property lines and will begin working on obtaining easements for this.

## 2. Canaan Storage

The Webb family has a lot of parts and the district has agreed to take these. Board Member Gregerson is looking at a container that will be wind and water tight. The container is 40 feet and will cost between 3 and 4 thousand dollars

**MOTION:** Chairman Merritt motions to procure a 40 foot cargo container for storage by the Canaan water tank in the \$3,000 to \$3,500 range.

**SECOND:** Board Member Duncan

Mayor Lisonbee asks if this container will meet town code.

**VOTE:** Chairman Merritt called for a vote:  
Board Member Gregerson – Aye  
Chairman Merritt – Aye  
Mayor Lisonbee- Aye  
Board Member Duncan- Aye

The vote was unanimous and the motion carried.

## 3. Bids for Cook and Jessop Wells

Dale hasn't heard anything on this as of now. They will have more information for the next meeting. PTIF funds are available to work on the system. They would like to get the Jessop and Cook well in shape with these funds. These are single phase pumps. In Cedar Point it will be a 3 phase pump. Board Member Gregerson will prepare the paperwork for bids if he can get the numbers for the curves. Rod mentions the generator required for the gooseberry system. It will be mobile, housed at the booster station at the bottom of the hill, and available for use within the system.

## 4. Well 59 Fence- Award Bid

They had 3 bids come in for this and Andrew Black is the cheapest of the bids. The bid is for \$3,200.00.

**MOTION:** Chairman Merritt proposes that we accept this bid from Black for \$3,200.

**SECOND:** Board Member Gregerson

**VOTE:** Chairman Merritt called for a vote:  
Board Member Gregerson – Aye  
Chairman Merritt – Aye

Mayor Lisonbee- Aye  
Board Member Duncan- Aye

The vote was unanimous and the motion carried.

**5. Big Plains Audit Engagement with Hinton Burdick**

**MOTION:** Chairman Merritt moves to have Hinton Burdick do the audit for this year.  
**SECOND:** Board Member Ross  
**VOTE:** Chairman Merritt called for a vote:  
Board Member Gregerson – Aye  
Chairman Merritt – Aye  
Mayor Lisonbee- Aye  
Board Member Duncan- Aye

The vote was unanimous and the motion carried.

**6. Consent Calendar**

**May 2019**  
**June 2019**

**MOTION:** Mayor Lisonbee motions to accept the consent calendar  
**SECOND:** Board Member Ross  
**VOTE:** Chairman Merritt called for a vote:  
Board Member Gregerson – Aye  
Chairman Merritt – Aye  
Mayor Lisonbee- Aye  
Board Member Duncan- Aye

The vote was unanimous and the motion carried.

**7. Approval of Minutes**

**June 6, 2019**

Board Member Gregerson asks about the \$900,000 concerning water rights mentioned in the minutes, and if that is correct. Ben mentions that is the dollar amount of water rights the district has booked on the balance sheet as assets. They have a meeting scheduled with Rod on the water rights matter and tracking down the paper trail on where the rights are located.

**MOTION:** Board Member Gregerson moves to approve the June 6, 2019 minutes.  
**SECOND:** Board Member Duncan

BIG PLAINS WATER AND SEWER SPECIAL SERVICE DISTRICT August 1, 2019 6:00 p.m.  
Board Regular Meeting Minutes  
Town Hall

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**VOTE:** Chairman Merritt called for a vote:  
Board Member Gregerson – Aye  
Chairman Merritt – Aye  
Mayor Lisonbee- Aye  
Board Member Duncan- Aye

The vote was unanimous and the motion carried.

**Adjournment**

**MOTION:** Board Member Merritt motions to adjourn  
**SECOND:** Board Member Ross  
**VOTE:** Chairman Merritt called for a vote:  
Board Member Gregerson – Aye  
Chairman Merritt – Aye  
Mayor Lisonbee- Aye  
Board member Duncan- Aye

The vote was unanimous and the motion carried.

Meeting adjourned at 6:40 p.m.

Date approved: 5 Sept 2019

  
Harold Merritt, Chairman

ATTEST BY:   
Michelle Kinney, Recorder